

WASHINGTON SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

Worksession Meeting – Monday, June 6, 2022  
High School Cafeteria

6:30 pm

AGENDA

- I. **Call to Order by Board President**
- II. **Roll Call**
- III. **Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement**
  - Mission Statement**

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.
  - Audio/Video Recording Statement**

Portions of tonight’s public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.
- IV. **Additions or Changes to the Agenda** (includes announcement of any executive sessions of the Board or of any Committee and the purpose(s) thereof held since the last public meeting)
- V. **Opportunity for Public Participation in Accordance with Policy No. 005**

In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.
- VI. **Special Presentation** (*None*)
- VII. **Recognitions** (*None*)
- VIII. **Board Member Questions on the Agenda**
- IX. **Adoption of Agenda**

Motion to approve the agenda as presented, any additions or deletions to be made at this time.

Motion \_\_\_\_\_ Second \_\_\_\_\_
- X. **Recommendations of the Administration**
  - A. **Personnel**

The superintendent recommends approval of the following:

1. Retirement of **Leona Ruth Mazon**, part-time foodservice worker, after 14 years of service in the district, effective June 4, 2022.
2. Resignation of **Kaitlyn Loar**, part-time paraprofessional, after one year of service in the district, effective June 4, 2022.
3. Resignation of **Joy Daviduk**, secondary special education teacher, after 4 years of service in the district, effective August 2, 2022.
4. Appointment of **Christie Cypher** as a special education teacher at the elementary school, Master’s degree, Step 1, \$45,810, effective August 18, 2022.
5. Family Medical Leave for **Employee #423**, retroactive to May 19, 2022 through June 3, 2022. *(Per the Family and Medical Leave Act and District Policy No. 410, eligible employees are entitled to take up to 60 unpaid days during a 12-month period for the specific type of FMLA leave requested by this employee.)*
6. Change **Jocelyn Sabruno’s** title from Director of Analytics and Cyber Administrator to Academic Principal for Data Analysis and Instruction, with an annual salary of \$80,000, effective July 1, 2022.

Motion\_\_\_\_\_

Second\_\_\_\_\_

B. Athletics

The superintendent recommends approval of the following:

1. Appointment of **Ryan Bunting** as the Boys Basketball Head Coach for the 2022-2023 season, Step 4-6, Stipend \$7,531.
2. Appointment of **Josh Wise** as the Girls Basketball Head Coach for the 2022-2023 season, Step 1-3, Stipend \$6,819.

Motion\_\_\_\_\_

Second\_\_\_\_\_

C. Contracts, Agreements and Grants

The superintendent recommends approval of the following:

1. Renewal of the “College in High School Dual Credit Agreement” with Seton Hill University for the 2022-2023 school year, at a cost of \$230 per course.
2. Letter of Agreement with Outside In School of Experiential Learning to provide substance abuse treatment services for students identified by the Student Assistance Program through Washington Drug & Alcohol Commission, Inc. for the 2022-2023 school year. *(Each student referral for “in-school counseling services” must be initiated by the recommendation of the SAP Team and/or Liaison. The responsibility of payment for any services provided by Outside rest the student’s funding source, be it private health insurance, Health Choices or SAP funds.)*
3. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at no cost, effective July 1, 2022 through June 30, 2023.

4. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at no cost, effective July 1, 2022 through June 30, 2023. Blueprints will pay the District \$4,800 for janitorial services for the cleaning of the classroom during the term of the lease.
5. Lease Agreement with Blueprints/Head Start to occupy one (1) classroom at Washington Park Elementary School at a cost of \$9,000, effective July 1, 2022 through June 30, 2023. Blueprints will also pay the District \$4,800 for janitorial services for the cleaning of the classroom during the term of the lease.
6. Meal Service Agreement with Blueprints to provide a free breakfast and lunch for each child enrolled in Head Start during the 2022-2023 school year, at no extra cost to Blueprints and/or the parent/guardian. The district will claim reimbursement for the enrolled Head Start children through the National School Lunch Program. Adult meals will be billed to Blueprints on a monthly basis by the 5<sup>th</sup> of each month.
7. Meal Service Agreement with Blueprints for Pre-K Children for the 2022-2023 school year. Each enrolled family will receive a Meal Benefit form to complete and return to the school. Pre-K children and staff will not be individually charged for the meal service. The school district will track the number of meals served per child for billing purposes. Blueprints will pay for Pre-K children according to the coding of the Meal Benefit form and staff according to current adult meal prices. The school district will submit billing for meals on a monthly basis to Blueprints by the 5<sup>th</sup> of the month following meal service.
8. Enrollment into the Allegheny County Schools Health Insurance Consortium, effective July 1, 2022, per the attached agreement. *(Uploaded on OneDrive)*
9. Letter of Agreement with AMI, Inc of Washington-Greene Counties to provide an array of mental health services for the 2022-2023 school year. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**D. Business and Finance**

The superintendent recommends approval of the following:

1. Western Area Career & Technology Center’s 2022-2023 proposed budget totaling \$5,822,873, which represents a decrease over last year’s budget in the amount of \$163,581. Washington School District’s contribution will decrease from \$258,678.58 to \$243,906.09, which represents a decrease of \$14,772.49. This figure is based on an estimated Average Daily Membership of 30.06.
2. The amended Resolution with Portnoff Law Associates, Ltd. For the collection of delinquent taxes. Exhibit A
3. The delinquent real estate tax fee schedule with Portnoff Law Associates, Ltd. For the collection of delinquent taxes. Exhibit B

Motion \_\_\_\_\_ Second \_\_\_\_\_

**E. Final Budget for the 2022-2023 School Year**

The superintendent recommends approval of the following:

1. Adoption of the following resolution, which sets forth the general fund operating budget for the school year 2022-2023 consisting of total revenues of \$29,779,675 and expenditures of \$29,779,675.

RESOLVED, that the Board of School Directors of the Washington School District, Washington County, Washington, Pennsylvania, hereby authorizes the expenditures of \$29,779,675 for the school year 2022-2023 and levies a tax of 15.1578 mills per dollar, (\$15.16 per thousand dollars), which is no increase from last year; and the Earned Income Tax Resolution as adopted on June 25, 1990 and amended June 26, 1995 and April 28, 2003; a Per Capita Tax Resolution adopted June 25, 1990 and amended April 28, 2003; an Emergency and Municipal Services Tax (Formerly Occupational Privilege Tax) adopted July 24, 1972 and amended December 18, 1972 and December 16, 1974, June 30, 2003 and June 6, 2005; a Realty Transfer Tax adopted July 24, 1972; a Mercantile License Tax adopted July 24, 1972; and a Business Privilege Tax adopted June 21, 1976; and further, that the penalty for late payment of any taxes after November 1, 2022 be set at 10 percent. Exhibit C

Motion \_\_\_\_\_

Second \_\_\_\_\_

F. Homestead and Farmstead Resolution

The superintendent recommends approval of the following:

1. The Resolution concerning the Homestead and Farmstead exclusion for the school year 2022-2023, as presented, and to authorize the President of the Board of School Directors and Secretary to execute the same. Exhibit D

Motion \_\_\_\_\_

Second \_\_\_\_\_

**XI. Committee of the Whole Discussion**

**-No Voting Meeting is scheduled for June**

**XII. Unfinished Business**

-Cell Phone Pouches for Jr/Sr High School Students

*(After discussion, the Board may approve the following action:)*

-Washington Junior/Senior high school students' participation in The Yondr Program, which will include the purchase of 600 Yondr pouches to be used by students in Grades 7 through 12, at a cost of \$12,198.

**XIII. New Business**

**XIV. Superintendent's Report**

**XV. Solicitor's Report**

**XVI. Information**

**A. Regular Voting Meeting** – No Voting Meeting is scheduled for June

**B. Summer Hours** – Summer Hours started today. Employees will be working a four-day workweek, Monday through Thursday; offices will be closed on Fridays.

**XVII. Adjournment**

**XVIII. Executive Session – Safety & Security** – Officer Molinaro will give the Safety & Security Report for the 2021-2022 school year.